**System Name Here**

Prepared By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TRAINING MANUAL FOR CLIENT**

**COMPANY INFO, MISSION, VISION**

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**GENERAL INFORMATION OF COMPANY SYSTEM**

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**SYSTEM OVERVIEW**

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**STEPS FOR SYSTEM FUNCTIONS**

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**SYSTEM REFERENCES**

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**POINTS OF CONTACTS**

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